



BOOTHBAY REGION EDUCATION FOUNDATION

MINUTES FOR BREF MEETING
DECEMBER 15, 2020
3 pm via Zoom

Trustees: Andy Hamblett (President), Lisa Clarke (Vice President), Keith Laser, Bruce Harris, Teresa Koster, and John Bertolet.

A. Call to Order: 3:05 pm

B. Approval of November 24, 2020 Minutes

Motion: John Bertolet
Second: Tom Minerich
Discussion:
Vote: 6-0

C. Items to be added to the agenda. None

D. President's report: None

E. Treasurer's Report: Update on balance in BREF account.
Balance as of December 4, 2020, is \$26,215.55.

F. Old Business:

1. Results of December 1st fundraising solicitation. Appeal netted \$1546.18 There were four individual donations and one organizational donation (Boothbay Rotary - \$1,000)
2. Board composition – Tom Minerich brief Trustees.
Tom suggested that the Trustees consider increasing the membership to 9-13 members. The Bylaws list a minimum of 3 and a maximum of 22. The Trustees decided to form a “Nominating Committee” that will recommend to the group

potential candidates to be added to the foundation. This committee will also be responsible for recommending officers (President, Vice-president, Secretary, and Treasurer) to be voted on by the Trustees at a future meeting. Initial members on this committee are Bruce, Andy, and Tom)

G. New Business:

1. Election of Officers - TABLED
 - a. Election of President effective December 15, 2020, through December 31, 2021.
Motion:
Second:
Discussion:
Vote:
 - b. Election of Vice - President effective December 15, 2020, through December 31, 2021.
Motion:
Second:
Discussion:
Vote:
 - c. Election of Secretary effective December 15, 2020, through December 31, 2021.
Motion:
Second:
Discussion:
Vote:
2. Discussion of creating working Committees. Per the Bylaws, working subgroups or subcommittees are an option for the Foundation. The group decided to form the Nominating Committee (Bruce, Andy, and Tom), an Application Committee (Teresa, Lisa, and Andy), a Finance Committee (John) and a Development Committee (Tom, Teresa, and Bruce)
3. Discussion of how to build an endowment structure. - This will be developed and presented to the whole group at a future meeting by one of the committees (To be determined)
4. Develop an “elevator speech” to solicit donations. - This will be developed and presented to the whole group at a future meeting by one of the committees (To be determined)
5. Develop a summary document of the Roles and Responsibilities for Board Members. - This will be developed and presented to the whole group at a future meeting by one of the committees (To be determined)

6. Develop a “family” of funding opportunities.
<https://www.foundationforpps.org/funds-2/> - This will be developed and presented to the whole group at a future meeting by one of the committees (To be determined)

7. Approval of an application for funding submitted by BRES Librarian Casey Martin. TABLED.
The Application Committee will review the application and make a recommendation to the whole group of Trustees at the next meeting.

Motion:
Second:
Discussion:
Vote:

8. Approval of request to access the restricted \$300 donation (Restricted to athletics) by the Boothbay Lions, to fund the purchase of goggles and masks for athletes participating in winter basketball.

Motion: Tom Minerich
Second: John Bertolet
Discussion:
Vote: 5-0

9. Approval of request to access the restricted \$128,786 donation from Paul Coulombe, by the principals of Boothbay Region Elementary School and Boothbay Region High School, to purchase items in support of the Science, Technology, Engineering, Arts, and Math programs at both schools.

Motion: Tom Minerich
Second: John Bertolet
Discussion:
Vote: 5-0

H. Any items that the Trustees want to be included on the agenda for the next BREF meeting.
Tom Minerich suggested that the Trustees consider holding special events to include a dinner and a golf tournament.

I. Set a date for the next BREF meeting. Tuesday, January 12, 2021, at 3 pm via Zoom.

J. ADJOURNMENT

Motion: John Bertolet
Second: Tom Minerich
Vote: 5-0
Time: 4:22 pm